



Data Action Network

Housing Sector

2021

WRIGHT | HASSALL

Every client an advocate. That's the Wright Hassall way.

2020 was an interesting year both in terms of the change in ways of working and how organisations have implemented changes in order to meet compliance requirements.

Here at Wright Hassall we run a Data Action Network (DAN) which brings together housing and care data protection professionals with responsibility for data protection and information governance within their organisations. Alongside an online portal and quarterly workshops and networking meetings, DAN gives members an opportunity to share insight and know-how in relation to data protection and information governance. We will guide you through the maze of data protection legislation, helping you to understand your role as a data controller and / or data processor and addressing data protection issues and concerns as they arise over the course of the year.

To date, the focus of the DAN Network has been on the preparation for compliance with both the GDPR and the DPA 2018. Putting the necessary frameworks and standards in place within each organisation to enable it to process data in accordance with the principles and ensure an understanding across each business function as to their implications has been the priority so far as data privacy is concerned.

Our attention is now focussed on how we can take this forward to provide an equally productive and useful resource in 2021, particularly in light of the UK's departure from Europe and the potential position where the UK may leave Europe without a deal in place.

At Wright Hassall we provide data protection and information governance advice from a team of 8 solicitors. We can offer services for ad hoc queries or provide more complex support.

We have sought views from existing DAN members and accordingly, have put together a proposal for 2021, set out below.

What are the benefits of joining DAN?

We propose a series of quarterly workshops to focus on the following areas:

- **Key updates:** bringing you up to date on the latest data privacy news, whether that be a review of recent cases that may be relevant to you, ICO enforcement action or a change in legislation (such as the forthcoming changes to the Privacy and Electronic Communications Regulation which are still yet to be agreed) and the impact of Brexit on processing activity given that we are now close to the end of the transition period;

- **Review of existing practice** to include revisiting areas addressed previously (E.g. DPIA, LIA) to be determined according to needs as expressed by you;
- **Best practice:** providing advice and information as to best practice within the industry as it evolves and assisting you in achieving this, and providing you with a forum within which you can discuss and share your own concerns, experiences and successes;
- **Practical application:** incorporating elements of best practice and addressing any gaps in existing compliance, or assisting in those more 'difficult' areas of compliance through the review of case studies, the completion of hypothetical scenarios, or working through real life examples as provided by you; and
- **Updates to key documents:** Where you have template documents, we will discuss any required changes and how these can be implemented.

Workshop content will be created in accordance with the above and in accordance with the feedback we receive from you. All workshops will also be accompanied by supporting materials such as templates and/or updated documents where relevant.

Wherever possible, content will include real life examples to work through and will be discussed with you prior to its inclusion and so we welcome ideas from you as to those topics you will find relevant.

We propose holding the workshops during the following months:

- March 2021
- June 2021
- September 2021
- December 2021

Workshops will be held via Zoom Webinar and will be 2 hours long.

We would also welcome the opportunity to allow members to present on topical issues within your organisation, bringing particular problems or experiences that you can share with other members.

Due to government guidance on Covid-19 all of the training provided below will be delivered online until we have confirmation that it is safe for us to meet you in person again.

Other membership benefits

DAN DPO Portal

In addition to the workshops and accompanying materials, you will have access to the DAN DPO portal, within which you can liaise and post questions for discussion with each other. Wright Hassall will host the portal which will be available to the named individuals within your organisation.

Access to Wright Hassall Training

We realise that a dedicated professional training programme for employees is a key part of staff motivation, retention and development. At Wright Hassall we have begun to move our training modules on-line – these cover both legal updates as well as soft skills – making them easily accessible at a time convenient for the user. For a selection of our key clients, including those that are part of the DAN network, we are making this training portal available as part of the value added services you receive from us. The training is delivered as a series of videos, podcasts and webinars. We are regularly updating and refreshing this material and welcome suggestions as to additional content ideas. This training will be available for DAN members to share with their colleagues throughout their organisation and will include topics such as Procurement, Employment, Regulatory, and Housing Management.

Additional training resources for members who are new to a Data Protection Role

As we have been running the DAN network since 2016 we have a number of training resources available for members who are new a data protection role. These resources include template documents with accompanying guidance notes on a variety of subject areas, for example, the complexities associated with the completion of a data privacy audit, to the way in which an organisation should respond to a data subject request, privacy by design and data breach management. We also have a number of ‘bitesize’ podcasts that address key areas of compliance in brief and easily accessible format.

How much does it cost to join DAN?

Scope	Prices (excl. VAT)
Annual fee per person (for attendance at four workshops, provision of resources and use of the DPO and Training Portals)	£1,250.00
Fee per additional attendee, per workshop	£95.00
Fee per person, per additional portal access	£50.00

Our data protection offering

We advise on all aspects of data protection from ensuring compliance with the regulatory framework through to assisting clients in their dealings with the ICO as well as internal risk management.

We advise on:

- Audits
- Training and workshops
- Regulatory advice / compliance

- Implementation of recommendations
- Exercise of individual rights
- Managing data breaches and ICO investigations

Our experience includes:

- **Registered provider A:** Review of tender documentation and advising in relation to DPIAs for tendering suppliers
- **Registered Providers B & C:** Creation of procurement terms and conditions with data privacy updates and contract variations for significant third party supplier contracts
- **Membership organisation:** Review and analysis of multiple third party supplier data privacy compliance and contract updates
- **National governing bodies:** Full support in respect of a subject access request involving the review and collation of over 4,000 documents, applying exemptions and liaising directly with the ICO
- **Multi-national social care provider:** Full data privacy compliance programmes (and, in the case of one such body, support in relation to a major data breach and significant subject access request)
- **National fostering provider:** Creation and implementation of a data privacy compliance programme across a multi-national business within which high volumes of special category data were processed
- **International manufacturer / retailer:** Full support following a serious breach of special category data, successfully avoiding financial penalties and other potential adverse action by the ICO. Full data privacy audit and subsequent compliance programme for entire group, across multiple jurisdictions including policies, procedures, all applicable data protection notices, data sharing agreements (both internal and external), supplier contracts, sub-processor contracts, cross-border transfers, advice on DPIAs and accountability requirements
- **Online photography product and print business:** Successful management of ICO suspected major breach and subsequent investigation of marketing practices and full data privacy audit and compliance programme for HR and marketing teams
- **National governing bodies:** Webinar and multiple detailed face to face training workshops on aspects of the GDPR such as consent and marketing, lawful processing of special category data, DPIA and audits, breach management and third party contracts
- **Academy of 7 schools:** Full data audit and report
- **City council:** DPIA review and analysis of replies and negotiations with a substantive number of IT suppliers
- **Engineering business:** DPIA review and analysis of replies and negotiations with a substantive number of IT suppliers
- **Global universities group:** GDPR compliance advice and drafting contract variations and template documentation for use in UK based organisations
- **Technology provider:** Outsourced solution for the review, negotiation and conclusion of GDPR addendums proposed by its customers (including reviewing against existing (and lengthy) outsourcing agreements)

How to Join?

To register your interest in joining DAN please contact Claire Halle-Smith on the details below.



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